

**CONFIDENTIALITY, PROFESSIONALISM AND INFORMATION SHARING AGREEMENT
FOR ALL TRAINEES UNDERTAKING THE HIGHER SPECIALIST SCIENTIFIC TRAINING
PROGRAMME**

I understand that the Higher Specialist Scientific Training programme involves both academic and work based learning.

I understand and agree that my employer, the Universities providing any associated doctoral modules, the Education Commissioners in Local Education and Training Boards, the Academy for Healthcare Science, and the National School of Healthcare Science will share my personal information, which may include sensitive personal data as defined in the Data Protection Act (1998), when required for the following purposes:

- Assessing my progress, both academically and in the workplace including assessments and competencies completed as part of the Online Learning and Assessment Tool (OLAT)
- Determining my knowledge, skills and abilities
- Supporting effective teaching and learning and practice
- Administering the Higher Specialist Scientific Training programme
- Recording the overall outcome of the programme
- Maintaining my ongoing health and wellbeing.

I understand that each organisation may access and share my personal information for varying purposes and in principle these would include;

Employer

- Assessment results, progression and performance in the workplace and at university
- Absence information when outside of the host employing organisation
- Where trainees identify issues of significance that are likely to impact on the training programme.

University

- Academic progress and attendance
- Where trainees identify issues of significance that are likely to impact on the training programme.

Education Commissioners

- Overall progress and attendance.

Academy for Healthcare Science

- Outcome of the training programme.

National School of Healthcare Science

- Assessment results, progression and performance in the workplace and at university
- Where trainees identify issues of significance that are likely to impact on the training programme.

Personal information held by all these organisations will be held securely and in accordance with the Data Protection Policies of each organisation.

Signature

Print Name

Date: